Users guide.

SEARCH AND BOOK UNIVERSITY OPEN DAYS

WWW.SPEAKTOAUNI.COM
ABOUT US

If you want to go to a uni open day or see who is exhibiting at a university fair then ‘Speak to a Uni’ is for you!

You can search by date, location, subject, level and university to discover hundreds of events. When you've found the event you want to go to, you can directly book your spot, saving you loads of time trawling through the internet.

You can shortlist based on your location and see what universities are visiting your home town - you might even get the chance to meet an international university right on your door step!

If you're looking for a 'nursing' event or want to know who is going to be at a 'UCAS' fair - use the keyword feature to see what university events crop up.

And if you know exactly who you want to visit, you can search for the university name and see what open days they have going on.

Use this handy guide to understand how Speak to a Uni works and if you need any help at all - we're super active on social media (details on the back page), we'll be happy to help! So when you're ready...

SEARCH. BOOK. MEET.
1. CREATE A PROFILE

IT TAKES TWO MINUTES

Setting up a profile is super quick and easy. By having a profile it allows you to shortlist the events that you want to go to.

Open day mega months are in June, September and October so it’s likely that the universities you want to visit are going to host an open day on the same day. We list open days up to 12 months in advance so you’ll be able to plan for any clashes and never miss an event.

Opt in to get the latest open days in your inbox, helpful advice articles and news!

www.speaktoauni.com
# 2. SEARCH FOR AN EVENT

## SEARCH EVENTS

We have a unique search filter, helping you shortlist events based on your requirements:

- Keyword
- Location
- Radius
- Subject level
- Course
- Event type
- Date

### Search Filters

- **Keywords**
  - Free text field ‘nursing’ or ‘UCAS’

- **Location**
  - UK towns/cities only

- **Radius**
  - 0 miles
  - 10 miles
  - 25 miles
  - 50 miles
  - 100 miles

- **Subject level**
  - UG
  - PG

- **Courses**
  - Over 2,000 subjects to choose from

- **Event Type**
  - Campus Tour
  - Clearing
  - Coffee Morning
  - Drop-in Session
  - Exhibition
  - Experience Day
  - Open Afternoon
  - Open Day
  - Open Evening
  - University Fair
  - Virtual Event

- **Date**
  - From
  - To

[Click here to search for university events]
The events on top are sponsored events.

All other events that match your search will be listed below.

You can book your spot on an open day by clicking on the 'register' button.

This is how your results will appear.

www.speaktoauni.com
3. SEARCH FOR A UNI

SEARCH UNIVERSITIES

Many of you will know which university you want to visit, by visiting the 'university' section of the website, you can search for them and see all of the events they're hosting/attending.

Search for the university here
Search by location to see universities in the area

Click here to search for a university profile

The university profiles on top are sponsored
All other university profiles that match your search are below

www.speaktoauni.com
Find out more about the university by clicking through to their website or drop them an email.

Follow them on social media.

Read up more about their facilities, accommodation and student lifestyle.

Check out their photo gallery.

Check out all of their events and book your place!

www.speaktoauni.com
4. GET ADVICE

HELPFUL ARTICLES

From open day fashion to handling mum and dad when attending open days - we've got lots of support articles for you.

Click here to check out the advice pages.

www.speaktoauni.com
5. SPEAK TO A STUDENT

CHAT

Some university profiles have a chat function - you can talk directly to students or staff from a number of universities. Perfect if you have a question on the tip of your tongue!

Find out more about the university by clicking through to their website

Flick through students and staff to see who you want to chat to

Click here to Speak to a Student

www.speaktoauni.com
IS SPEAK TO A UNI FREE TO USE?
Yes! We don't charge you a penny to use the website. You can set up a profile free of charge or just use the website at your leisure.

WHAT TYPE OF EVENTS DO YOU LIST?
We've got 11 categories that you can choose from, keep the field as 'any' to see all events that meet the rest of your search criteria.

DO YOU ONLY HAVE UK UNIVERSITY EVENTS?
We have pretty much every single UK university listed and a growing number of international universities including some from The Netherlands, Canada, Norway and Hungary. We update our website every day - so keep an eye out for new listings!

HOW FAR IN ADVANCE DO YOU LIST OPEN DAYS?
We try to help you plan ahead by listing open days up to 12 months in advance, however it's down to the university to publish their dates, there is normally at least 6 months notice.

DO YOU BOOK THE OPEN DAY FOR ME?
No, we don't book the open days on your behalf, we just put them all in one place for you. This means you can click through to the university website and book the event quickly, without having to try and find them yourself.
Stay in touch.

www.speaktoauni.com